

*These minutes are not official until approved by the City of Evansville Historic Preservation Commission.*

**City of Evansville Historic Preservation Commission  
Regular Meeting  
Wednesday May 18, 2022 at 6:00 p.m.  
City Hall (Third Floor), 31 South Madison Street**

**MINUTES**

**1. Call to Order.** Stephans called the meeting to order at 6:00 pm

**2. Roll Call:**

<b>Members</b>	<b>Present/Absent</b>	<b>Others Present</b>
Chair Dan Stephans	P	Colette Spranger, Comm. Development Dir. Jason Sergeant, City Administrator Chad Renly, Municipal Services Director
Vice-chair Gene Lewis	P	
Vacant	N/A	
Katie Sacker	P	
Norman Barker	P	
Cheryl Doerfer	A	
Steve Christens	P	

**3. Motion to approve the agenda by Christens, seconded by Lewis. Motion carried unanimously.**

**4. Motion to waive the reading of the minutes from the April 20, 2022 meeting and approve them as printed by Christens, seconded by Lewis. Motion carried unanimously.**

**5. Civility Reminder.** Stephans noted the City’s commitment to civil discourse.

**6. Citizen appearances and Public Presentations.**

**A. Chad Renly – Stairs at Warming House**

Renly advised the stairs at the warming house at the park are structurally unsound. Stairs are not tied in to the warming house and can be removed. Stephans stated he believes the stairs were built after the warming house. The weight of the stairs poses a risk of damage to the building and should be removed sooner rather than later. After discussion with Renly, Stephans, Sergeant, and the commission it was determined to put it on the agenda to take action and send the information to the state to remove the stairs by July 4<sup>th</sup>, to store the stairs covered in order to protect them, and repair them at a later date. Temporary wood stairs could be put in place in the meantime.

**7. Applications – Action Items:**

**A. 129 E Main St– Install Backyard Fence (HPC-2022-0095)**

*These minutes are not official until approved by the City of Evansville Historic Preservation Commission.*

**Motion to take the application off the table the application by Sacker, seconded by Becker. Motion carried unanimously.**

Applicant not present. Discussion was then held regarding the location of the fence and the proposed material. The commission advised vinyl had not been approved in the past, the issue is that in order to approve a material, it cannot alter the character of the historic property or the district. The neighborhood does not have the type of fence that is proposed. If vinyl were to be approved, the commission would prefer a smooth, non-embossed material. The commission recommended the applicant submit alternate material samples that have been approved in the past, like smooth wood or composite.

**Motion to table the application pending submission of new materials by Christens, seconded by Lewis. Motion carried unanimously.**

**B. 112 Grove St – Install Front Storm Door, Garden Fence (HPC-2022-0121)**

Applicant Norman Barker Present. Barker described the project as replacing two metal storm doors on the side of the building with storm doors and adding a custom storm door on the front. Wood is preferred for the front door.. **Motion to approve the application by Christens, seconded by Lewis. Motion carried.**

**8. Discussion Items:**

**9. Report of the Community Development Director**

**A. Staff Issued Certificate of Appropriateness**

**i. 8 W Main St – Sign permit**

**10. Correspondence, Comments and Concerns**

**A. 1 E Main St – Removal of Double Leaf Door**

Stephans had correspondence regarding replacing double leaf doors with a single leaf door. Stephans advised that if they would approve a single leaf door. The door should swing in and it must not compromise the symmetry of the building.

**B. Cannon Base in Lake Leota Park**

Stephans had correspondence regarding the concrete cannon base in the park. When the park was listed on the Historic Registry the base was not identified in the inventory as having historic significance and is not original to the cannon or the park. Since the base is within the district it would have to go through the commission in order to remove it. The base is deteriorated and is a target for graffiti. It was discussed that the commission may approve removing the base, it looks weird but it's a good story.

**C. Walking Quorum**

It was discussed that in order to avoid a walking quorum, commissioners should be Bcc'd on emails instead of Cc'd or being added as main recipients so they can't automatically reply to each other. Such emails should also be printed out and added to the meeting

*These minutes are not official until approved by the City of Evansville Historic Preservation Commission.*

packet instead of emailing it if it isn't something that needs to be immediately known by the commissioners.

**D. Carriage House**

Stephans had said at the last meeting he would go to look at a carriage house that residents had questions about replacing. He has not had a chance to look at it yet.

**E. Recognition of Steve Culbertson**

Look for someone to write a proclamation to commend Steve Culbertson for his time on the commission.

**11. Next Meeting Date:** June 15, 2022 @ 6:00

**12. Motion to Adjourn by Christens, seconded by Sacker. Motion carried unanimously.**